

# Sustainable Procurement Charter



SAS is fully committed to the principles of sustainable procurement and recognizes its responsibility to minimize the impact to the environment while supporting diverse and equitable business practices. As a standard practice, suppliers awarded contracts by SAS are required to review and agree to support this Sustainable Procurement Charter by committing to manage environmental, economic and social impacts throughout the supply chain in a responsible manner. As part of this overall process, SAS strives to identify and mitigate risks associated with its procurement process.

## SAS' COMMITMENT TO SUSTAINABLE PROCUREMENT INCLUDES, BUT IS NOT LIMITED TO:

### Environmental

- Educating staff in the principles of sustainable procurement.
- Comply with all applicable environmental laws in respective countries/jurisdictions where SAS operates.
- Reducing environmental impact in the supply chain through conserving resources, minimizing waste and maximizing local sourcing.
- Considering environmentally preferable offerings of suppliers.
- Reducing the carbon footprint.
- Ensuring that chemicals and other materials posing a potential hazard to humans or the environment are identified, labeled and managed to provide safe handling throughout all phases of a process, i.e., movement, storage, use, recycling or reuse, and disposal.

## Economic

- Support job creation and opportunities for diverse and small businesses.
- Share best practices to enable the supply chain to work toward sustainability.
- Creating a supplier network focused on developing strong business relationships with service providers and customers located within the same geographic area.
- Searching for qualified and indigenous suppliers within their geographic area in an effort to help support the development of strong economic activity.
- Commitment to working with minority-owned, woman-owned, veteran-owned and LGBTQ-owned businesses, as well as businesses owned by people with disabilities.

## Social

- Comply with all applicable labor laws with respect to human rights and conditions of employment.
- Ensure that slavery; the use of forced, bonded or child labor; and human trafficking are not taking place within the supply chain or in any part of the business.
- Maintain and communicate a [Business Partner Code of Conduct](#) that reflects expectations about ethical, environmental and employment practices at SAS.
- Prohibit unlawful discrimination and harassment to provide a safe and inclusive work environment.
- SAS recognizes the value of diversity and has implemented a robust Supplier Diversity Program in the US to promote the inclusion of small and diverse businesses in its procurement process.

## Governance

- Comply with all applicable laws, rules and regulations, including but not limited to laws related to antitrust, fair competition and anti-corruption laws.
- Encourage suppliers to implement and support policies that prohibit unethical business practices, including but not limited to conflicts of interest and bribery.
- Maintain policies and controls to safeguard the information and data of customers, partners and employees.



This charter is communicated throughout the procurement organization as well as to suppliers. SAS follows fair business practices to ensure healthy competition among suppliers. SAS is also supportive of effective changes in labor, human rights, health, safety and environmental practices. This charter is reviewed regularly to evaluate relevance, ensure compliance and strive toward continual improvement.

