

## Mark your calendar for Open Enrollment

*Open Enrollment will run from Oct. 26 - Nov. 6*

Benefits Open Enrollment will be **Oct. 26 through Nov. 6** with elections effective Jan. 1, 2010. Employees will have the opportunity to decide whether their current benefit enrollments are the right choices for themselves and their covered dependents.

During the Open Enrollment period, employees may:

- Switch medical plan options.
- Add, drop or decline coverage for themselves and/or their dependents.
- Enroll or re-enroll in a Flexible Spending Account (FSA) for the upcoming calendar year.

If employees choose not to change their benefits or dependent coverage, and do not want to enroll or re-enroll in an FSA, no action is required.

### **Benefits material now online**

Open Enrollment packets will no longer be mailed to employees homes with the **exception** of those employees who do not have access to an office computer. Those employees will receive a packet at their home address. Employees will now be able to access all Open Enrollment materials online at the internal SAS Benefits Open Enrollment Web site. Employees should review all benefits open enrollment information with family members to ensure their enrollment elections meet their needs. Employees may start the enrollment process on Oct. 26. Implementing an online enrollment process aligns to SAS' sustainability efforts, promotes environmental responsibility and reduces costs.

For questions, please [E-mail the SAS Benefits Department](#) or request assistance by phone at 919-531-9090.